

ALL SAINTS C OF E ACADEMY

YEAR 10
CAREERS

NAME: .....

2026–2027

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IMPORTANT DATES:

Friday 29th Januray 2027
Task 1: Complete the Mock interview CV to apply for a specific job interview by Friday 29th January 2027

Wednesday 3rd February 2027
Year 10 Mock Interviews

Friday 26th February 2027
Task 2: Pupils are to contact potential employers and secure a work experience placement. This is to be logged on the placement tool in www.unifrog.org by **Friday 26th March 2027**

Monday 12th - Friday 16th July 2027
Year 10 Work Experience week

Any Questions?

Mr McConnell - Careers Lead:
Duncan.McConnell@asa.weareauthentic.education

Mrs Bull - Careers Advisor for ASA:
Helen.Bull@allsaints-academy.co.uk

YEAR 10 MOCK INTERVIEWS

Wednesday 3rd February 2027

AIM:

All pupils in year 10 will have an interview experience to prepare them for the world of work

SCENARIO:

All Saints Academy will oversee the future planning of a new retail park giving pupils the opportunity to apply for a selection of careers. Members of the local business community have kindly volunteered their time to participate in the interview process and to give you this valuable experience.

Accountant
Bank Manager
Business
Chef
Doctor
Education
Engineer
Finance Manager
Hairdressing & Beauty
Hotel Manager
IT Support
Marketing manager
Medical Practitioner
Restaurant Manager
Retail Supervisor
Watersports
Sales

If the career you are interested in is not listed, you can choose any career you wish, we will do our best to match you with a suitable employer.

Research the role you are applying for using the websites listed below:

Unifrog - The completedestinations platform.

Explore careers | National Careers Service

YOUR CV

TASK 1: Complete the CV below (rough copy) this will be checked by your tutor. Then complete the neat copy at the back. This will be given to your interviewer.

Name:

Date of Birth:

Position Applied For:

Education:

Subject:	Target Grade: (write your own)

Work Expeirence:

Employer/ Location:	Experienced Gained:

Hobbies & Interests:

Skills:

YEAR 10 WORK EXPERIENCE

Monday 12th July - Friday 16th July 2027

Work experience can help you answer these questions:



Take your Work Experience seriously! All work experience is valuable, no matter what field it is. It will give you experience and evidence of:

- Positive attitude to work, being polite
- Flexibility and enthusiasm
- Initiative – abilityto think for yourself in the workplace
- Reliability – turningup on time
- Communication skills– confident to talk to people, willing to ask for help and a good listener
- Team worker – gets on well with others
- Literacy, Numeracy & Computer Skills

WORK EXPERIENCE NEXT STEPS

TASK 2: Pupils are to contact potential employers and secure a work experience placement. This is to be logged on the placement tool in www.unifrog.org by **Friday 26th March 2027**

- Speak to your family– do they have any contacts?
- Ask your teachers – do they have any contacts?
- Visit some potential employers and ask if they accept students for work placements.

To get the maximum benefit from your Work Experience, try to find a work placement based on:

- A possible career route
- An area of interest that you have
- A subject or qualification that you are interested in

Use your Unifrog account to explore careers suited to you

Planning your Work Experience:

- Reach out to potential employers and arrange a good quality placement
- All placements will need to be vetted with regards to Health & Safety and Safeguarding. To do this, pupils must log the placement using the steps below.
- Watch this short video to see how to log a placement on Unifrog: https://cdn.unifrog.org/video/hfxcu5f6a6/480.mp4

IMPORTANT

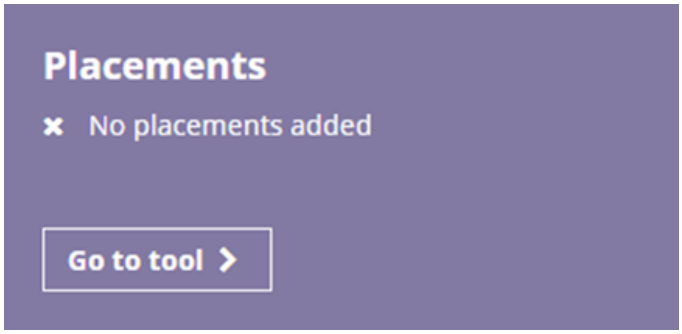
Completing the Unifrog form automatically sends an email to your employer with a form to complete.

Once your employer has completed their form an automatic email is sent to your parents with a form to complete.

Once your parents have completed the form an email is sent to Mr McConnell with a permission form to complete.

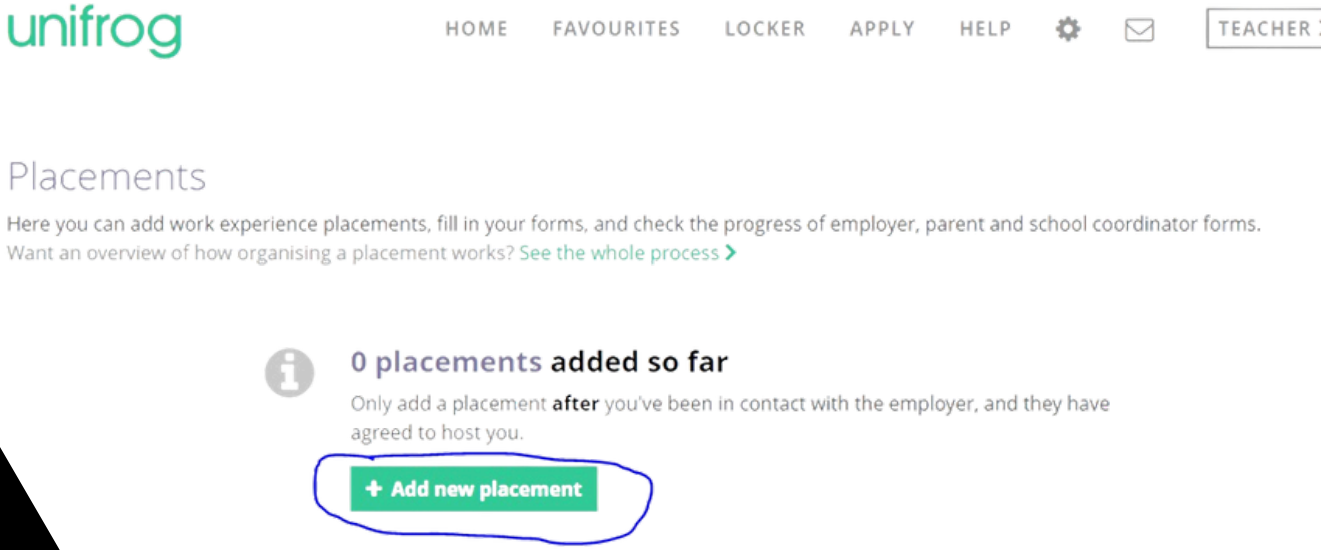
STEP 1

Login to Unifrog and click "Go to tool" in the placements box



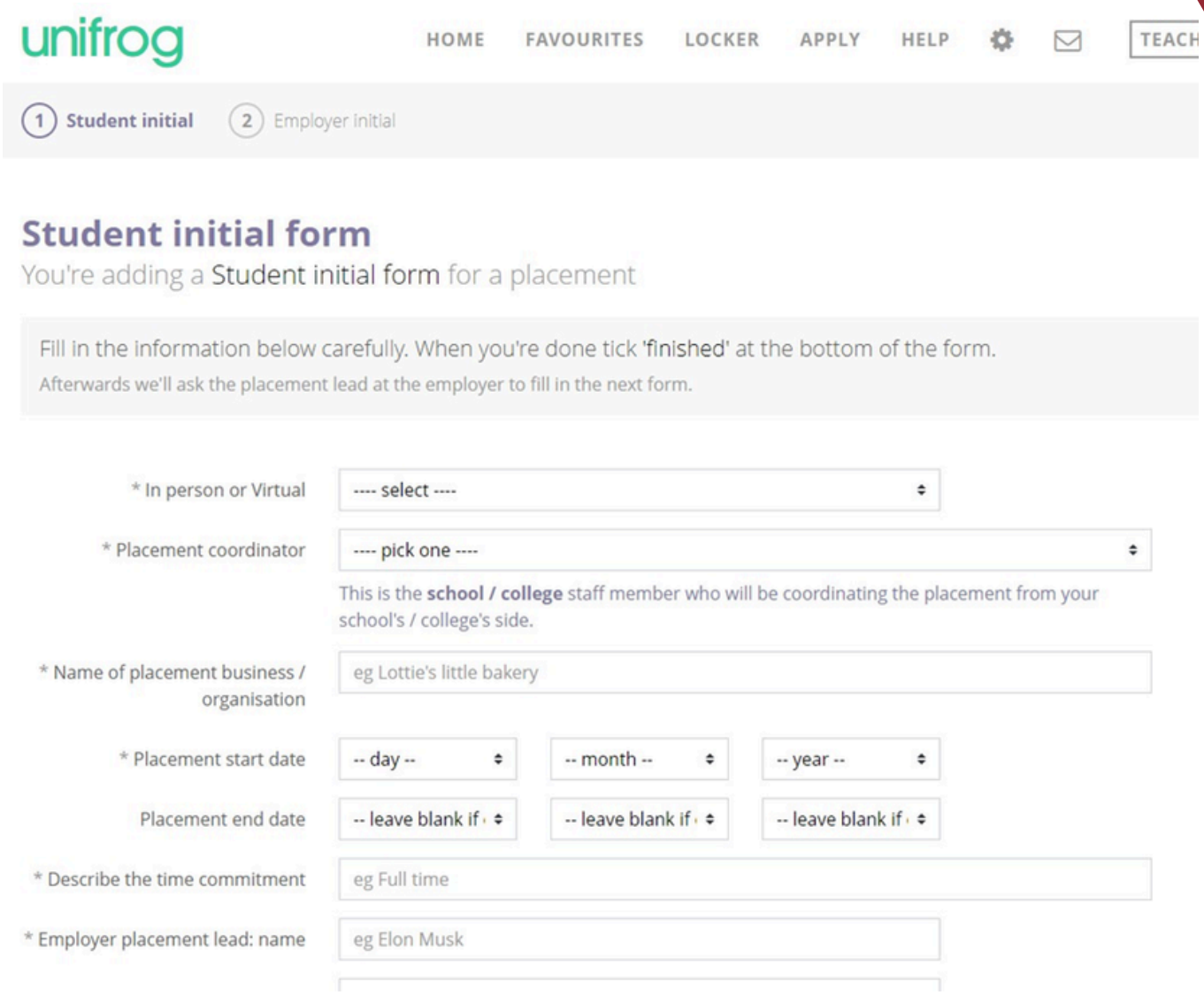
STEP 2

Click add new placement



STEP 3

Complete the details about your placement



HOW TO LOOK FOR A WORK EXPERIENCE PLACEMENT

- Write to local employers – this could be via an email or company website
- Visit the company directly and ask politely to speak to the manager
- Telephone and ask politely to speak to the manager
- Speak to your family – do they have contacts at their own place of work?
- Ask your teachers – do they have any contacts?
- Talk to Mr McConnell if you are not sure or need any help
- Talk to Careers advisor Mrs Bull Helen.Bull@allsaints- academy.co.uk
- **START APPLYING TODAY IF YOU HAVE NOT ALREADY!!**

Example Email / Letter Template

Dear [insert name or Sir/Madam]

I am a year 10 student from All Saints CE Academy studying GCSE [insert subjects].

I'd like to enquire about a potential work experience placement at [insert name of company] which I will be available to carry out for one week from [insert dates].

I am very interested in the [insert sector of interest] Sector and hope eventually to either go to college or secure an apprenticeship when I leave school. Through work experience I hope to learn some skills and gain experience and would welcome the opportunity to do this with you.

As an enthusiastic student with a keen interest in what your organisation does, I would be very grateful to be considered for an opportunity at [insert name of company].

I look forward to hearing from you soon.

Yours [faithfully /sincerely],

[Insert your name]

SUGGESTED PROVIDERS

To help with your search for a work experience placement below is a list of some organisations that offered placements to our students last year. This list does not include the may parent owned organisations that offered placements to their children or placements that our students went to outside of this area. These organisations may or may not wish to offer placements this year. Feedback from students last year was clear that employers much preferred students going to speak to them in person, responses to email queries was poor.

PRIMARY SCHOOLS

Primary schools often take multiple students but are very popular and go quickly. Most of our primary schools insist that the student makes contact with the school and they often expect to meet the student before the placement begins. Students will be working with younger children and will receive training at All Saints before the placement begins.

Organisation	Town	Contact	Contact Job Roll	Telephone	Email
St Johns primary School	Weymouth	Amanda Aze	Headteacher	01305 785711	office@stjohnswey.dsat.org.uk
Southill Primary school	Weymouth	Caroline Wood	Headteacher	01305 773144	cwood@southill.dorset.sch.uk
St Augustine's Primary school	Weymouth	Mr Frame	Headteacher	01305 782600	office@staugustines.dorset.sch.uk
Wyke Regis CE Junior School	Weymouth	Mrs Roberts	Head of Federation	01305 782470	junoffice@wykeregisfed.dorset.sch.uk
Wyke Regis infant's school	Weymouth	Mrs Roberts	Head of Federation	01305 782470	infoffice@wykeregisfed.dorset.sch.uk
Beechcroft St Paul's CE Primary School	Weymouth	Ms Caroline Hawker	Headteacher	01305 783500	office@beechcroft.dsat.org.uk
St Georges Primary School	Weymouth	Mr Adam Hart	Deputy headteacher	01305 820520	a.hart@stgeorgesportland.dorset.sch.uk
Atlantic Academy	Portland	Miss J Frampton		01305 820262	jframpton@atlantic-aspirations.org
Holy Trinity Primary School	Weymouth	Miss A Fordham	Headteacher	01305 783200	office@holytrinitypri.dorset.sch.uk
Chickerell Primary Academy	Weymouth	Miss Jody Harris		01305 579148	jody.harris@firstfederation.org.uk

SECONDARY SCHOOLS

There are more secondary schools in Weymouth that will take students for work experience. Often it helps if you have a specific area you wish to work in such as PE. Try contacting the head of that department as well as the school's office.

Organisation	Town	Contact	Contact Job Roll	Telephone	Email
St Osmund's Church of England Middle School	Dorchester	Mrs R Golledge		01305 262897	office@stosmunds.wessex.ac
Westfield Arts College	Weymouth	Liz Wootten	Principal Teaching Assistant	01305 833518	lwootten@westfield.dorset.sch.uk
Wey Valley Academy	Weymouth	Mr Dyer	Headteacher	01305 817000	office@wva.weareauthentic.education

NURSERY SCHOOLS

Nursery school placements are hard to find, if you wish to work in a nursery, it is wise to visit before you apply.

Organisation	Town	Contact	Contact Job Roll	Telephone	Email
Chipmunks	Weymouth	Becci Firth	Nursery Manager	01305 760060	weymouth@chipmunksdaynursery.co.uk
Busy Bees Nursery	Weymouth	Georgia Alcock	Centre Director	01305 783886	weymouth.centredirector@busybees.com
Little Beans Day Care	Weymouth	Lynne		01202 942630	thehub@littlebeansdaycareweymouth.com
Lower Covey Montessori Nursery	Yetminster	Shellie Prager	Nursery Administrator	01935 488215	info@lowercovey.co.uk
Allsorts (WOEC)	Weymouth	Hazel Heybourne		01305 778615	woec@allsortschildcare.co.uk
Allsorts Childcare	Portland	Kim Moore	Setting manager	01305 821976	brackenbury@allsortschildcare.co.uk

MECHANICS, BUILDING, ENGINEERING & MANUFACTURING

The vast majority of students who complete their work experience in a trade, know someone who will offer them a place. Talk to friends and family if you are interested in placement in this type of business.

Organisation	Town	Contact	Contact Job Roll	Telephone	Email
ASMPT SMT UK Ltd.	Weymouth	Abi Cox		01305 208329	abi.cox@asmpt.com
F G P Systems	Weymouth	Andrew Johnson	Head of Innovation	01305 773638	andy.johnson@fgpltd.co.uk
Auto Maintenance Weymouth	Weymouth	Dave Johnston	Director	01305 839188	automaintenance@hotmail.co.uk
Weymouth Precision Engineers	Weymouth	Dave Wilson	Managing Director	01305 785375	dave.wilson@wpe.ltd
DJL Motors LtD	Weymouth	Darren Litchfield	Director		djl.motors.ltd@gmail.com
Grahams Motors	Weymouth	David Fishlock	Manager	01305 783680	reidkwreid@aol.com
Sumac precision Engineering	Weymouth	Ian Gray	manufacturing Ops manager	01305 775535	ian.gray@sumac.co.uk
Lynch Lane Garages	Weymouth	Lisa Emmett	office manager	01305 789789	lynchlane1@yahoo.com
Bowers Garage	Weymouth	Peter Bower	Director	01305 820835	peterbowergarage@yahoo.co.uk
G3 Systems	Portland	Nick Rose	Managing Director		nick.rose@g3-systems.co.uk
Aquarium Technology Limited	Weymouth	Nina Summers	Office manager	01305 779624	nina@aquariumtechnology.co.uk
Prototype Electronics	Dorchester	Pam Howe	HR Manager	01305 348058	pam@prototypeelectronics.co.uk
Dorset Build & Maintenance Company Limited	Dorchester	Richard Gracie	Managing Director	01305 848477	richard@dorsetbuild.co.uk
Clark's BOATWORKS LTD	Portland	Ryan	Director		office@clarksboatworks.co.uk
Prototype Electronics	Dorchester	Pam Howe	HR Manager	01300 348058	pam@prototypeelectronics.co.uk
Pye Hill Electrical	Weymouth	Stephen Coward	Director		pyehillelectrical@yahoo.co.uk
South Coast Auto Solutions	Weymouth	Steve Reed	Managing Director	01305 458184	stevereed.scas@yahoo.com

MECHANICS, BUILDING, ENGINEERING & MANUFACTURING

Organisation	Town	Contact	Contact Job Roll	Telephone	Email
BES Electrical	Weymouth	Nick Bennett		01305 542074	beselectrical@mail.com
Bridwey Precision Manufacturing Ltd	Weymouth	Steve Parkes		01305 774552	steve.parkes@bridwey.co.uk
C&N Electrical Service Ltd	Weymouth	Nick Gault		01305 818854	office.eurofasteners@gmail.com
Dorset Extensions	Weymouth	Gary Moore		01305 310310	dorsetextensionsgroup@hotmail.com
Jewson	Weymouth	Adam Raven/ Chris Watts		01305 786611	adam.raven@jewson.co.uk
Mark's Cars Services LTD	Weymouth	John Honeybun		+44 7974383669	markscarsserviceslt d@hotmail.com
Portland Combens Electrical	Portland	Matthew Jones		01305 820138	combens@outlook.com
RNJ Auto's	Bournemouth	Richard Parks		07859 914262	parks172@btinternet.com
RS Motors	Portland	Steve Nathan		01305 568723	info@rsmotor.co.uk
Sunseeker	Portland	Victoria Pinion		7739860528	victoria.pinion@sunseeker.com

HOSPITALITY

The vast majority of students who complete their work experience in a hospitality sector, know someone who will offer them a place. Talk to friends and family if you are interested in placement in this type of business.

Organisation	Town	Contact	Contact Job Roll	Telephone	Email
Food Plus Weymouth	Weymouth	Bakar Jazro	Director	07508 912776	bakerjazro@yahoo.com
Oliveto Italian restaurant		Dominique Manasseri	Director	01305 839888	hello@nicetta.co.uk
The Cactus Tearooms and Bistro	Weymouth	James Mccaughtrie	Owner		cactustearooms@gmail.com
Fresh Bites	Weymouth	Joseph Sewell	Owner		freshbitesweymouth@gmail.com
Quayside Bar and Kitchen	Weymouth	Michael Allen	Director	01305 769004	allen.mike4@icloud.com
Wafflicious	Weymouth	Hayden Corney	Manager		eat@wafflicious.co.uk
The Dorset Kitchen	Weymouth	Luke Honnor	food and beverage manager	01305 217800	luke.honnor@gouldsstores.co.uk
Tjs	Weymouth	Teresa	Director	01305 778333	teresawallace@btinternet.com
Blue Sky Cafe	Weymouth	Thomas Newstead		+44 7368573690	steve@blueskycafeweymouth.com
The Palm House	Weymouth	Nigel Sims-Duff		01305 458089	palmhouse@live.co.uk
Quiddles Cafe	Portland	Sophie Swan		01305 820651	quiddles14@gmail.com
E Bike Cafe	Weymouth	Josephine		01305 786839	info@ebikecafe.co.uk
The Veteran Hub Cafe	Weymouth	Julie / Rachel		01305 777788	julieveteranshub@outlook.com
Thyme Out Cafe	Weymouth	Alison Scriven		01305 766668	alisonscrivin@gmail.com
Sergeant Bun Bakery	Weymouth	Tempel	Partner		valtempel@yahoo.co.uk

LEISURE

There are many more leisure placements available in Weymouth, these are just a few. The Front Skatepark is very popular, apply quickly!

Organisation	Town	Contact	Contact Job Roll	Telephone	Email
The Front Skatepark	Weymouth	Claire	Manager	01305 7771301	hello@weymouthskatepark.co.uk
Weymouth and Portland Adventure	Weymouth	Claire Walbrin	Administrator	07872 419409	claire_walbrin@weymouth.ac.uk
Weymouth Golf Club	Weymouth	Jimmy Hallett	Deputy Head Greenkeper		weymouthgreenkeeper@msn.com
Gym Geek	Weymouth	Lloyd Beals	Director / Physio		lloydbeals@gmail.com
Wessex Golf Centre	Weymouth	Fern Shaw	Director		wessexgolfcentre@gmail.com
The Official Test Centre (otc)	Portland	Kerry	The OTC Schools Co-ordinator)	01305 230530	schools@otc-watersports.com
Cumulus Outdoors	Swanage	Jackie Lane	Office Manager	01929 422480	admin@cumulusoutdoors.com
Andrew Simpson Centre	Portland	Nathan Bloss	Centre Manager	01305 457400	nathan@andrewsimpsoncentres.org

FARMING / ANIMALS

There are many more animal related jobs out there, however they often require a face-to-face chat before you apply.

Organisation	Town	Contact	Contact Job Roll	Telephone	Email
Tumbledown Farm	Weymouth	Mr Ben Heath	Amenities Manager	1305 839302	benheath@weymouthtowncouncil.gov.uk
Fancys farm Portland	Porland	Su Illsley	Director		animals@fancysfarm.co.uk
Netherfield Cattery & Pet Boarding	Portland	Stella Brading		01305 823853	netherfieldcattery@hotmail.co.uk
West Dorset Aquatics	Weymouth	Andrew Cogan		01305 835250	westdorsetaquatics@gmail.com
Chesil Equestrian	Portland	Sue	Owner		sue@chesilequestrian.co.uk

TOURISM

Our holiday parks started working with All Saints last year. They will take multiple placements. To cut down on the admin, please see Mr McConnell if you wish to work at Waterside or Littlesea. Freshwater beach will take our students, but it is hard to get to, it may be possible for parents to share transport if several students wish to work there.

Organisation	Town	Contact	Contact Job Roll	Telephone	Email
Littlesea Haven	Weymouth	Emily Timson	People Administrator	01305 774414	emily.timson@bourne-leisure.co.uk
Waterside Holiday Group	Weymouth	Michelle Kilfoyle	HR Administrator	01305 833103	michelle.kilfoyle@watersideholidays.co.uk
Fleet Retreat and Fleet view	Host	Victoria Thompson	Host		victoria.thompson83@hotmail.com
Hays Travel	Weymouth	Branch Manager	Branch Manager	01305 839507	weymouth@hays-travel.co.uk
Freshwater Beach Holiday Park		TJ Willcox	Deputy General Manager	01305 897317	tj.willcox@freshwaterbeach.co.uk

BEAUTY

The vast majority of students who complete their work experience in a beauty sector, know someone who will offer them a place. Talk to friends and family if you are interested in placement in this type of business.

Organisation	Town	Contact	Contact Job Roll	Telephone	Email
Sunflower Beauty	Weymouth	Jenna Thomas	Director		jennaevans182@gmail.com
Morgan Brown Hair and Beauty	Weymouth	Karen Morgan	Director/Beautician		pebblesbeauty@gmail.com
Forever Ink Tattoo Studio	Weymouth	Chrissy Foster	Owner		chrissy.hedge@hotmail.com
Hobs hairdressers	Weymouth	Kelly	Owner		kellyrelph@hotmail.com
Vibrant You	Weymouth	Siobhan Rhymer	Owner	01305 772552	siobhanrhymer1987@gmail.com

SALES

There are a lot of shops in Weymouth that will offer placement. Always go in and ask to speak to someone before applying.

Organisation	Town	Contact	Contact Job Roll	Telephone	Email
Weldmar Hospice Care	Weymouth	Laura Rawlins	Shop Manager	01305 783523	weymouth.stthomas@weld-hospice.org.uk
Foneworld	Weymouth	David Stimpson	Head of Retail Operations	01305 750577	dave@foneworlduk.co.uk
Howleys Toymaster	Weymouth	James Mowlam	Office Manager	01305 779255	james.mowlam@howleys.co.uk
Hull Gregson Hull Ltd.	Portland	Matt Gregg	Managing Director	01305 822222	mgregg@hgh.co.uk
Electric Fury	Weymouth	Paul		01305 592986	electricfuryebikes@gmail.com
Phil's Vinyl Vault	Weymouth	Phil		07917 134405	phil@philsvinylvault.co.uk
Vinyl Van & C Side	Dorchester	Helen Moody / Marcia Smith		01305 459494	hello@vinylvan.co.uk
Boss miniatures & Gaming LTD	Weymouth	Scott Lines	Director	01305 779117	info@bossminis.co.uk

OTHER

It is always great to see what students find each year and the great experiences they have had.

Organisation	Town	Contact	Contact Job Roll	Telephone	Email
Portland YMCA	Portland	Amanda Spencer	Centre Manager		mandy.spencer@portland.ymca.org.uk
Agincare	Portland	Amy Crabb	Head of HR	01305 825500	amy.crabb@agincare.com
Weymouth Harbour Master	Weymouth	Claire Connolly	Business Manager	01305 838423	claire.connolly@dorsetcouncil.gov.uk
Donna Pace Art	Weymouth	Donna Pace	Mixed Media Artist		donnapaceart@gmail.com
Queen Charlotte Care Home	Weymouth	Mark Grundonner	Home Manager	01305 773128	qc.manager@kingsleyhealthcare.co.uk
Castletown D-day Centre	Portland	Steve Cleaver	Manager / curator/ director	01305 578286	spcleaver@btinternet.com
Nothe Fort	Weymouth	Amanda Duke		01305 766626	amanda.duke@nothefort.org.uk
The Tank Museum	Bovington	Sue Torniainen		01929 405096	sue.torniainen@tankmuseum.org
Belle Technology Ltd	Weymouth	Neil Aplin		01305 777783	neil@belletechnology.co.uk
Ellis Jones Solicitors	Portland	George Patey		01202 525333	mia.baron@ellisjones.co.uk
G3 Systems	Portland	Mathew Elliston		01305 825395	mathew.elliston@g3-systems.co.uk
Island Community Action	Portland	Gina Bolt		01305 823 789	georginabolt@islandcommunityaction.org.uk
Jones the Pipe	Portland	Michelle Lindley		01305 823180	office@jonesthepipe.com
Nationwide	Weymouth	Liam Murphy/ Kimberley Hooper		3452660301	kimberley.hooper@nationwide.co.uk
Sprint Designs ltd	Weymouth	Leanne Davies		01305 761027	leanne@sprintdesigns.co.uk
Starfish Enterprise Co-work & Business Hub	Weymouth	Chris Wilson		01305 244060	chriswilson@wadt.org.uk
Two Harbours Healthcare Ltd, Weymouth and Portland Frailty Team	Weymouth	Rachel Stratton	Federation Manager	01305 234090	rachel.stratton@dorsetgp.nhs.uk

UNIFROG SHEET

If you are struggling to complete the Unifrog form at home, please complete this sheet by hand and return to Mr McConnell.

Name of placement buiseness / organisation

Placement **START** Date - **12/07/2027**
Placement **END** Date - **16/07/2027**

Employer Placement Lead Name:

Employer Placement Lead Email Address:

Employer Placement Lead Phone Number:

Business / Organisation Postal Address:

Please inform your employer that they will receive an email with a form that needs to be completed as soon as possible.

CV

All Saints
Church of England Academy

Name:

Date of Birth:

Position Applied For:

Education:

Subject:	Target Grade:

Work Expeirence:

Employer/ Location:	Experienced Gained:

Hobbies & Interests:

Skills: